

IBL PTO General Meeting  
March 17, 2022

**In Attendance:**

Exec. Board Members:

Danielle Kehr (Recording Secretary), Margaret Matthews (General Board Member), Phuong Khuu (General Board Member), Kiyomi Arai (Fundraising), Michelle Gray (Parent Council Representative), Janell Jones (President), Leanna Wynn (Fundraising), Karen Stevenson (General Board Member), Brandice Anderson (Treasurer), Jamie Warden (Vice-President), Romany Siefertman (Communications)

**Principal & Advisory Present:**

Principal Dan Lyttle, Vice-Principal Chido Garcia

Meeting called to order at 6:36 by Janell

Danielle moved to approve the February 17, 2022 minutes. Janell seconded the motion. The minutes were approved unanimously.

**Guest Speakers**

None

**Principal's Report**

3/22 Spring Pictures

3/31 Honors Breakfast for Seventh and Eighth Grade

4/1 Honors Breakfast for Sixth Grade

4/11 Ancient Artifacts at School for Seventh Grade

4/14 Eighth Grade Panoramic Picture

4/15 1:45 Day for Spring Break

4/26 Eighth Grade Promotion Portraits

4/29 Trimester Three Progress Reports

5/2 State Mandated Testing

**Parent Council Representative**

5/20 Elna Flynn awards banquet at Moonraker

Michelle attended the LCAP meeting.

The Scholastic Book Fair will be the week of open house.

There was a discussion about improving the field at IBL. Michelle will get a quote of the actual cost of everything, but she would like an intention from the PTO to give a yearly amount of \$5,000.00 for the fields. There will be a further discussion on this topic,

### **President's Report**

Challenge Day funds will be returned. There was a discussion of using those funds to pay for eighth grade activities and return money to parents. Janell made a motion to move \$7,000.00 from the general fund to the eighth grade activity budget. Michelle seconded the motion. Twelve were in favor and one was opposed. The motion passed.

Helpers are needed for spirit wear coordinator, website, Big 3 raffle, and Fog Fest.

### **Fundraising**

We are waiting for approval for the fireworks booth. There needs to be to publicize ways that people can help out. We need to try to get more people involved. The website needs to be updated.

### **Volunteer Coordinator**

**Stephanie has enough volunteers for spring pictures.**

### **Treasurer's Report**

Push the Amazon Smile link in the newsletter. Post PTO meeting information in the newsletter for people who are interested in joining the board. Brandice made a motion to increase the front office budget \$300.00 to purchase laminated bathroom and office passes. Janell seconded the motion. It was passed unanimously.

### **Vice- President's Report**

Nothing new to report.

### **Communications**

Romany appreciated all of the information she has received at this meeting for the newsletter.

### **Teacher Representative**

Jane Solano was not present to report.

### **Other**

**Meeting Adjourned** at 7:26 by Janell

**Next meeting** April 14th @ 6:30 (April 21st is spring break, so this meeting will be a week earlier.)

Submitted by Danielle Kehr