IBL PTO General Meeting

 November 16,2017

**In Attendance:**

Exec. Board Members:

President- Stacy Russell **X** Secretary- Tiffany Hanna **X**

Vice Pres.- Janeen CastanedaWeb Master- John Hall **X**

Treasurer- Leonard Lim **X** Parent Council Rep- Julia Hall

Fundraising Coord- Esther Im General Board Member- Summer Matteucci **X**

Volunteer Coord-Megan Asaro General Board Member- Gina Tosetti **X**

**Principal & Advisory Present:**

Principal Lyttle,VP Gordon Hwee

Meeting called to order at 6:19 by President

**Principal’s Report**

* Since last meeting : Mix It Up Day,Digital Literacy Night, SSC meeting, SPSA meeting, IBL tours started, teacher observations, attended LCAP Sharing Committee, ILT meeting, Board meeting for SPSA approval and scheduled 8th grade field trip to Exploratorium
* Coming Up: Presentation on Sexual Harassment, Academic Honors Breakfast,Band Concerts scheduled,scheduled collaboration with Oceana HS
* Star Wars movie comes out next month

**President**

* Newsletter starting soon. Kellie to work with John and Esther as well as attend some board meetings

**Treasurer**

* Direct Donations going well
* Biggest expenses Field Trips and Spirit Wear
* Need to file taxes
* Need to register Raffles with DOJ
* Need to look at popsicle expenses/profitability for certain items (looking at you Sponge Bob). Possibly raise prices on certain items or stop selling them.

**Fundraising**

* See’s candy has started.Orders due Nov 28th. Go home December 7th
* Plant Night is a go.
* Next Round Table Dec 13th
* Box Tops made $112.10

**Web Master**

* Direct Donations letters ready to mail
* Email John pics for Board web page (only 2 so far)
* $775 in Paypal account. Appears to be from Makers Space Go Fund Me. Need to do pass through if so.

 **Other**

* October Minutes passed Nov. 28th, 2017 (email)

**Meeting Adjourned** at 6:45

**Next meeting** Dec 14th @ 6:30

Submitted by Tiffany Hanna