

IBL PTO General Meeting
August 8, 2018

In Attendance:

Exec. Board Members:
President- Tiffany Hanna
Vice Pres.- Stacy Russell
Secretary- Julie Ulmer
Communications Secretary (newsletter) - Denise Gonzalez
Parent Council Rep- Julia Hall
Fundraising Cord-Christina Zuffinetti
General Board Member-Megan Asaro
Volunteer Cord-Erika Heusser

Principal & Advisory Present:

Principal Lyttle, VP Gordon Hwee

Not in Attendance:

General Board Member- Gina Tosetti, Brandice Anderson
Treasurer- Leonard Lim
Teacher Rep - Jane Solano
Secretary (webmaster) - John Hall

Meeting called to order at 6:10 by President

Principal's Report

- Orientation tomorrow (8/9). Thank you to volunteers.
- 6th graders and new students at 10 and continuing students at noon
- Jane Solano is putting in dates for 6th grade field trip. \$750 per trip needs to be paid
- August 30 back to school night
- September 10 school pictures
- Pro-wrestling group is looking people support concession sales and then somewhere to donate money
- Book Fair during Back to School night might need support
- New counselor is ready for tomorrow and excited to be at IBL

President's Report

- Setting dates for 2018-2019
- Third Thursday at 6:30 – September 20, October 18, November 15, December 13 (if needed), January 17, February 13, March 21, April 25, May 15 (introduce new board), June 13 (Budget meeting)
- By-laws will be emailed. Questions should be emailed to Tiffany. August 30 we will sign by-laws after general meeting. Board will have to have online vote to approve PTO Budget for 2018-19

Treasurer's Report

- No report. One will be sent.

Secretary Report

- How often should we have a newsletter? Bi-weekly is ideal. One week Principal reports and next highlights counselor's corner.
- August 20 will be first newsletter.
- Email in place for IBL PTO and this is linked to website (IBLMS.PTO@gmail.com). Denise will set up new email if need be.

Fundraising

- **Cookie Dough:** tentative September 11 start and ending September 27
- Forms picked up October 5. Anticipating delivery week of November 5.
- Packet information delivered to school August 27. Peer helpers should help staple packets.
- **Direct Donation** flyer will be handed out
- We need to have a Facebook presence with updates. Especially fundraisers. (PTO at IBL)
- Vicky Hatch will continue to run Roundtable fundraisers.
- Spirit wear will be sold tomorrow during orientation and Back to School Night as well as online.
- **See's Candy** makes \$500 is it worth it? When should it happen? Maybe in the spring is a better time for Easter.

Parent Council

- Nothing to report

Volunteer Coordinator

- Fog Fest ivolunteer will come.
- September 29-30 we will need volunteers

Meeting Adjourned at 6:56 by Tiffany

Next meeting August 30 @ 6:00-6:30 in Staff Room; 6:30 Back to School Night presentation/General Meeting

Submitted by Julie Ulmer